

THE PARENTS' PRESS

Duke Memorial Weekday School | September 2017

Mark your Calendars

- ✦ Sept 5- Parent Orientation at noon in Whitford Hall
- ✦ Sept 6- First Day of School (all students except T-Th classes)
- ✦ Sept 7- First Day of School for T-Th students
- ✦ Sept 10- Sept tuition due
- ✦ Sept 13- First Parents' Council Meeting of the year
- ✦ Sept 15- Health Forms Due
- ✦ Sept 19- Lunch Bunch begins
- ✦ Sept 19- Dining Out at Mellow Mushroom
- ✦ Oct 15- Fall Gathering
- ✦ Oct 19 & 20- Teacher Workdays/Staff Development-NO SCHOOL



504 W. Chapel Hill St.
Durham, NC 27707
919.688.5130
www.dmws.org

Dear DMWS Parents,

Welcome to the 2017-2018 School Year! The staff at DMWS is thrilled to partner with your family during your child's preschool experience.

Safety of the children and staff is very important to us. Please remember our carpool line is a **CELL FREE ZONE**. This includes parking lots. If you are walking in or out of our facility with your child, please hold hands at all times and cross Memorial Drive at the crosswalk. If you enter the building after carpool line has ended, please come by the office to sign in. Also note the signage on Chapel Hill Street that marks the bus zone. Durham City buses need to be able to access the bus stop at all times. **Please do not block the bus stop area.**

We encourage parents to come to observe their child at any time, but we do ask that you sign in through the office so we are aware of who is in the school at all times. Your child's teacher will share the new door code that allows you to access the building during school hours. If you forget the code and need to buzz in, you will need to provide both your child's name and the teacher's name. If you cannot provide that information, you will be asked to walk to the church Welcome Center entrance for admittance.

Be sure to check our website www.dmws.org to keep updated on important information and access the 2017-2018 Handbook. You may also choose to pay your tuition through a secure link on our webpage. The payment link can be found ADMISSIONS tab.

I look forward to the new school year and am so glad to have your and your child as part of the Duke Memorial Weekday School family. Feel free to contact me with questions or suggestions.

Julie Allen
Director DMWS
juleallen@dmws.org



**DMWS
STAFF**



Julie Allen, Director



Jodie Dixon & Dawn Perkins
Kindergarten



Michelle Fox & Erica McRae
5 day 4's



Chesley Sneed & Blythe Thompson
5 day 4's



Holly Speight & Leslie Allman
4 day 4's



Leslie Alkins & Teri Lowder
5 day 3's

**DMWS
STAFF**



Shay Charles & Peggy Britt
4 day 3's



Lindy Mathis & Cristen Chappell
3 day 3's



Christine Johnson & Stephanie Miller
3 day 3's



Kelly Jernigan & Necia Joy Gooch
2 day 3's



Mary Lee Bailey & Jane Hardin
3 day 2's



Hilary Virdin & Blake Ellis
2 day 2's



Lindy Mathis & Amanda Sublett
2 day 2's



Angela Combs - Music



Jennifer Sykes - Fitness

Remind Texting Service - Sign up now!

Remind is a free messaging tool to help educators communicate with parents. Parents can opt in to receive texts from the school in the event of an emergency (fire, etc). It will also be used in the event of school cancellation/delay in addition to email notification.

To receive text messages, parents should **text @dukemem to 81010 or (828)394-2095**. Parents can unsubscribe at any time.

**THIS SCHOOL IS
PEANUT FREE**



THANK YOU
for keeping our school safe!

DMWS is Peanut-free

No peanuts or peanut butter will be allowed in DMWS classrooms. Children who bring lunches to school for Kindergarten or Lunch Bunch may use other nut butters (cashew butter, almond butter, sunflower seed butter, etc).

September Dining Out

Our first Dining Out will be at Mellow Mushroom at American Tobacco on Tuesday, September 19th from 4:00 pm - 10:00 pm.

DMWS will receive 10% of all dine-in and take-out orders when DMWS is mentioned to staff and receipt is placed in the designated location.



Tees & Totes!

Interested in getting DMWS t-shirt for your little people? Need a new DMWS tote for school? Email Parents' Council President Kelly Travis at kvtravis@gmail.com.



Did you know? You can help support the school by linking your accounts to DMWS:



A message from the DMWS Parents' Council...

Welcome to Duke Memorial Weekday School! We are thrilled to welcome all of the new parents, as well as catch up with those families who are returning.

Getting involved in Parents' Council is a great way to get to know other families at our school, to find out more about upcoming events, and to support your child's school. While we would love to have you serve on the Parents' Council as an officer or committee chair, it is by no means a requirement that you hold a position in order to attend our monthly PC Meetings. All DMWS parents are invited to attend. Our first meeting is **Wednesday, September 13th at 9:20am** in the Parlor room on the second floor. If you would like to be involved in any way, show up to a PC Meeting to see what we're all about. Meetings are always kid friendly, so feel free to bring little ones who are not in school!

We can't wait to get to know you this year!

Kelly Travis, Parents' Council President

What is Parents' Council all about?

The Parents' Council is an organization of parents that supports Duke Memorial Weekday School. The council's primary functions are to build community within our school and to perform fundraising efforts to support school projects, special programs, and tuition assistance.

Parents' Council meetings:

- Meetings usually take place on the first Wednesday of the month, at 9:20am in the Parlor room on the second floor.
- All DMWS parents are invited! Children are welcome. Come as you are and feel free to bring your coffee.
- Meetings are focused on discussion of community building events, fundraising projects, and general school needs. We would love your suggestions, feedback, and help!

How to get Involved?

There are many opportunities to get involved! Sign-up sheets for interested parents are in each classroom during the first few days of school. You can volunteer to become a Parent Representative or a Carnival Representative for your class. You can also come to a meeting and volunteer to serve on one of our committees (see next page). If you can't attend PC meetings, please don't let that stop you from getting involved. Or just email Kelly Travis at kvtravis@gmail.com and we will find a way to use your talents within the time you have available.

Committee Volunteers

We have committees that plan, organize, and run Parents' Council events and the more people we have to serve the better! This years committees include:

- ◆ *Book Fair* (October and May) – **Chair and members needed.** This committee schedules and staffs the book fair; assisting w/set-up, sales, and breakdown.
- ◆ *Parents' Press* - **Chair needed and members needed.** Members work to compile a monthly newsletter for the school.
- ◆ *Events Committee* - Chaired by Megan Klenk **Co-chair and members needed.** This committee plans, organizes and helps staff our Fall Gathering and Spring Carnival community building events.
- ◆ *Silent Auction* - Chaired by Mercer Griffin. **Co-Chair and members needed.** Volunteers help solicit items to be auctioned, pick up donated items, set up the auction display, and clean up. The Silent Auction takes place during the Spring Carnival.
- ◆ *Hospitality Committee* - Chaired by John Tassa **Co-Chair and members needed.** Members organize and manage events such as the parent coffees, teachers' luncheon in December, and meals for teachers during Teacher Appreciation week.

DMWS Parents' Council Officers for 2017-2018
 President: Kelly Travis, kvtravis@gmail.com
 Vice President: Kristen Scarbro, kristenascarbro@gmail.com
 Treasurer: Lauren Miller, Immiller05@gmail.com
 Secretary: **OPEN!**



A message from the DMWS Board...

What does the DMWS Board do?

The DMWS Board works in partnership with the DMWS Director Julie Allen, supporting the management of the school's day-to-day operations. Through monthly board meetings and the work of individuals and committees in-between, the Board is responsible for decisions related to policies, strategy, school leadership, budget management and facility maintenance. In consort with the Director, the Board sets the school's yearly operating budget and reviews requests for tuition assistance. Comprised of DMWS parents and faculty/staff, Duke Memorial United Methodist Church members, and leadership from our facility partners, the Board's work is centered around considering the viewpoints of all constituencies and ensuring the school will continue to thrive.

How can I get involved?

Simply reach out to Christina Scheper (csscheper@gmail.com) or another current board member regarding your interest and how your unique perspective and set of experiences that can contribute to the governance of our school. Our board serves a variety of functions that requires a variety of skill sets; but the best asset a board member can have is an earnest desire to serve our school and a commitment to the work required. We want to hear from you!



DMWS Carpool Line



CARPOOL LINE IS A CELL-FREE ZONE AT ALL TIMES. STAY FOCUSED AND KEEP OUR CHILDREN SAFE.



Three cars at a time pull along curb for loading.



Wait at stop sign for next turn in loading zone. Please have your carpool number displayed.



There is no left turn into the parking lot. Follow the route around the police station.



Carpool line occupies the bike lane. **Do not block the bus stop or the Duke St intersection.** If the line is full, repeat the loop around the police station.

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Parents walking to pickup should line up along the sidewalk with their carpool number in hand.



Use crosswalk at all times. Do not cross between advancing carpool cars.

